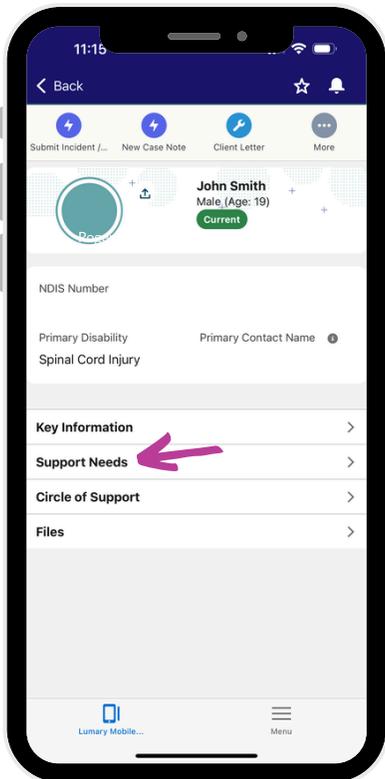
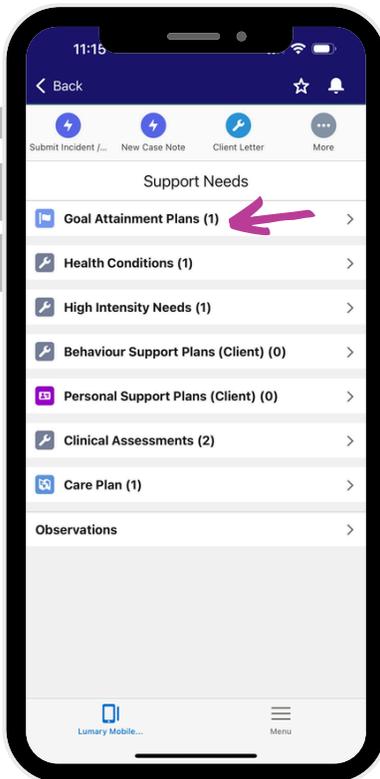


How to view Goals

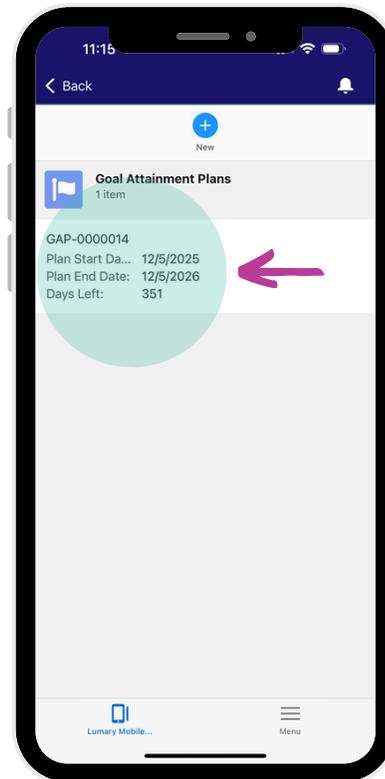
1. Locate your participant's profile and click on **Support Needs**.



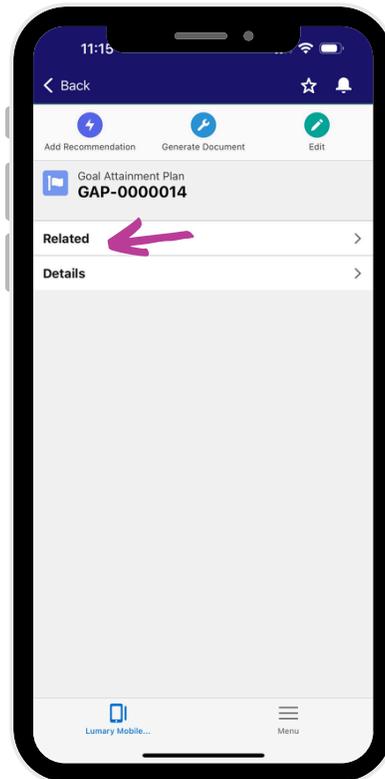
2. Click on **Goal Attainment Plans**



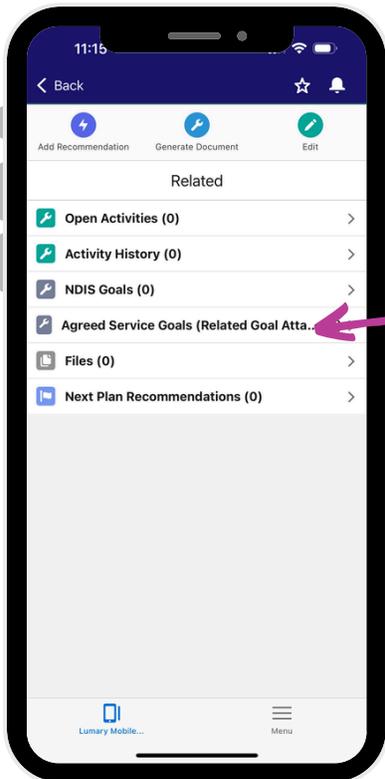
3. Click on the **Goal**.



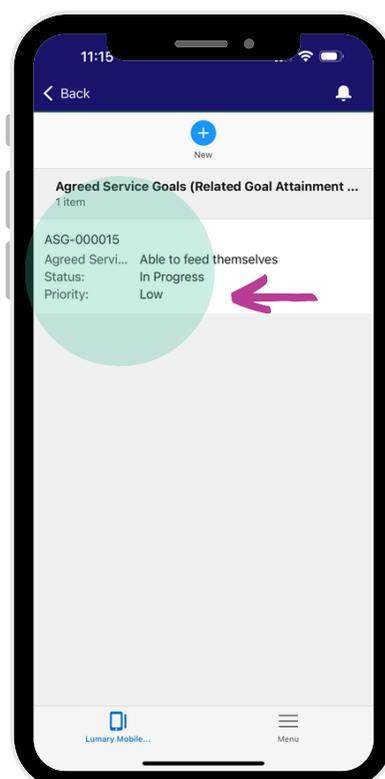
4. Click on **Related**.



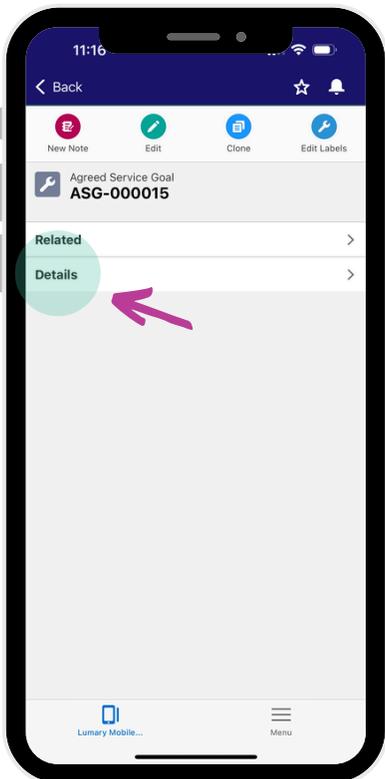
5. Click on **Agreed Service Goals**.



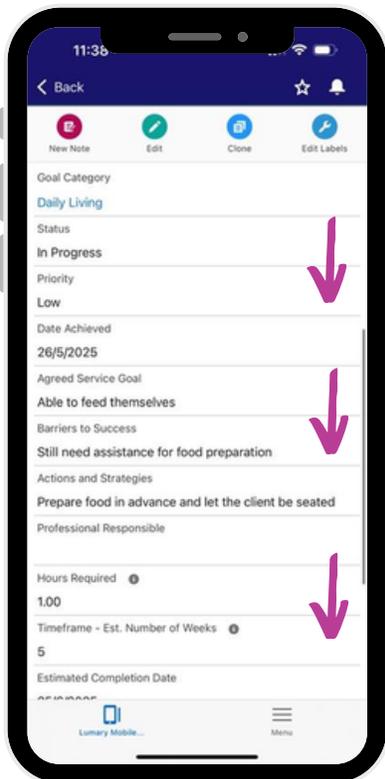
6. Click on **Agreed Service Goal**.



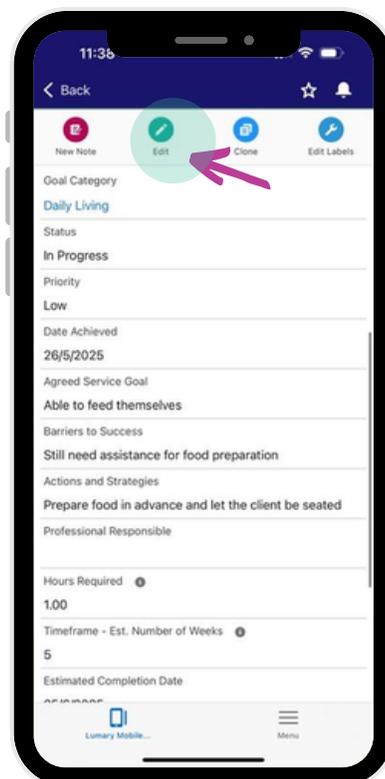
7. If you want to view information on the Goal, click on **Details**



8. From here you can view the goal details. Scroll down for all available information.

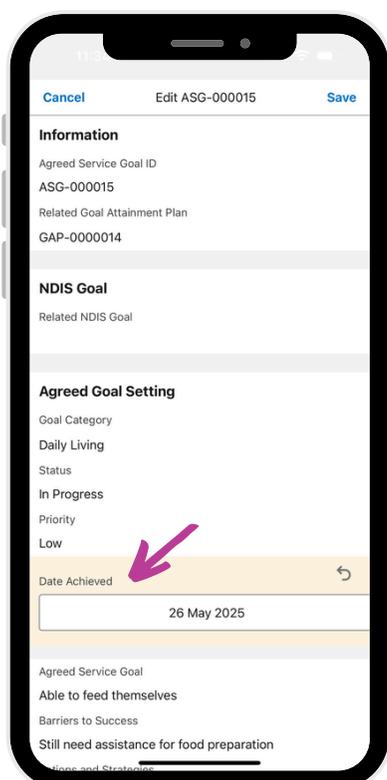


9. If your participant has completed their goal, hit **Edit**.

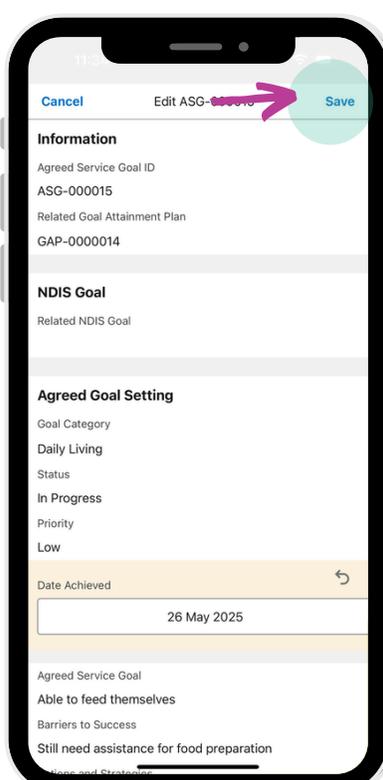


How to view Goals

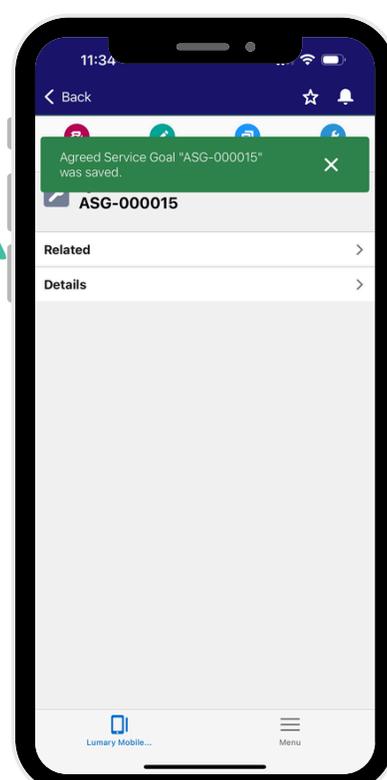
10. If the goal has been complete, fill out **Date Achieved**



11. Click Save.



12. You're finished!

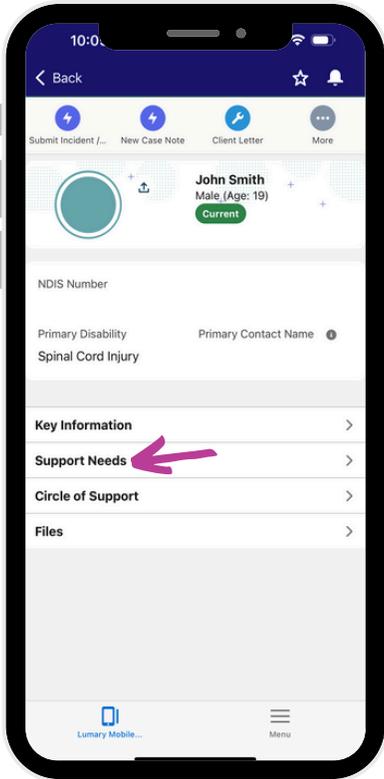


Should you require any help please contact us
lumary@unidexhealthcare.com.au

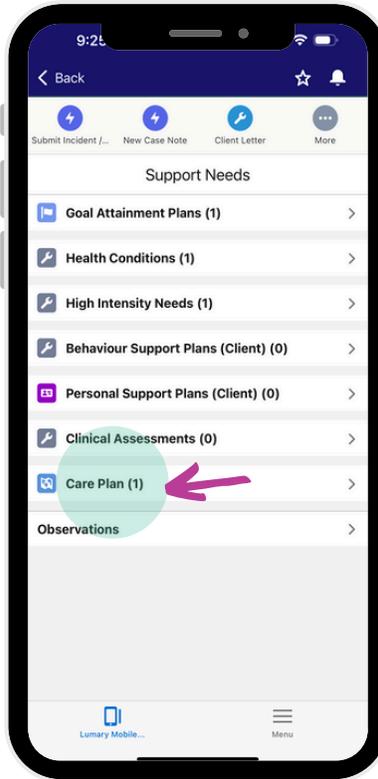
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How to view Care Plans

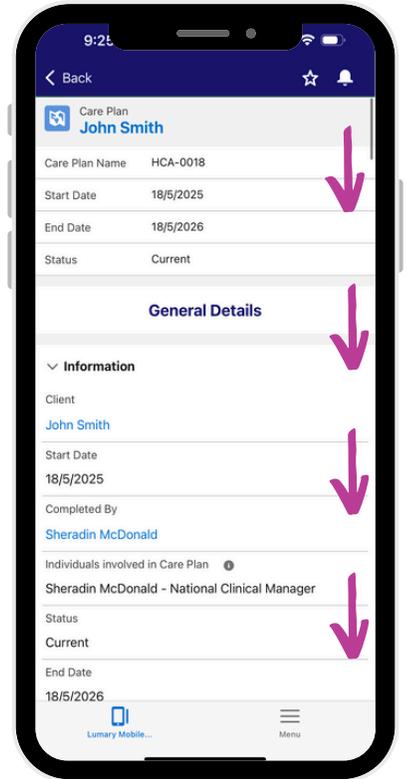
1. Locate your participant's profile and click on **Support Needs**.



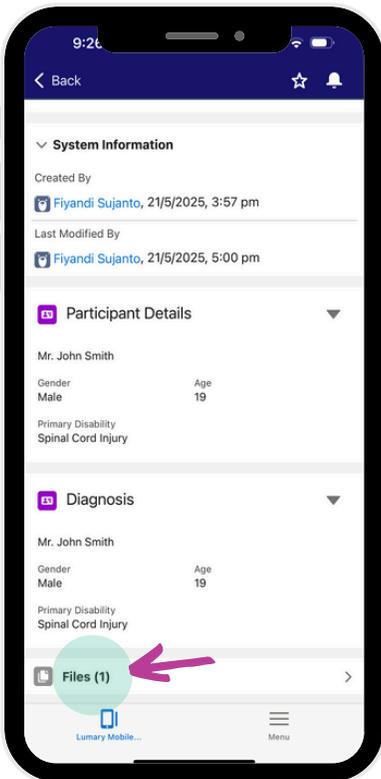
2. Click on **Care Plan**.



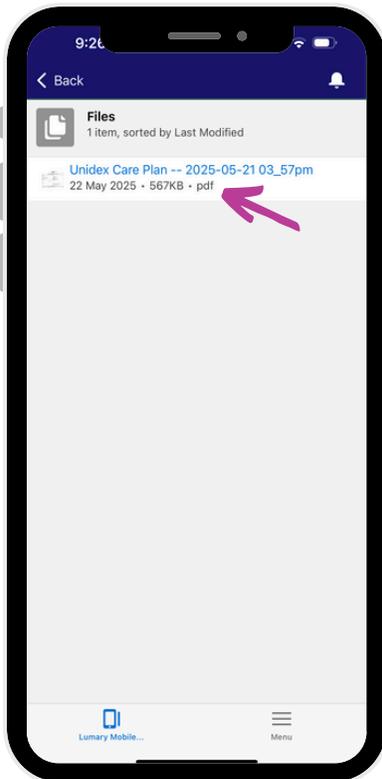
3. Scroll down the page.



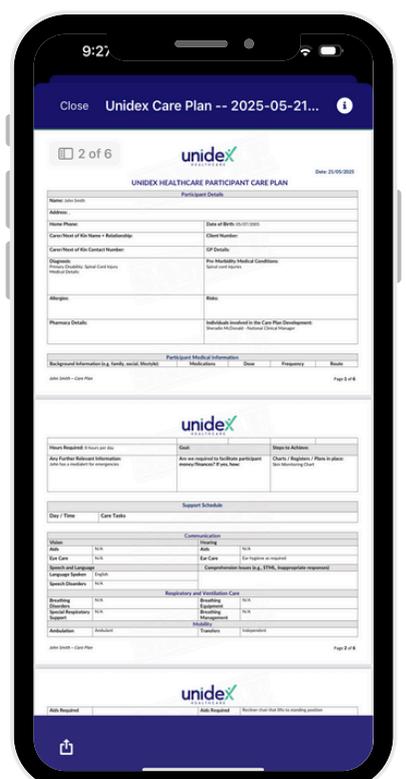
4. Click on **Files**.



5. Click on the supplied PDF Document



6. View your Participant's Care Plan.



Should you require any help please contact us
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